

POSITION DESCRIPTION: Regional Resource Researcher

Overview

Position Location: Remote

Reports to: Vice President of Advocacy and Engagement

Position Commitment: Varies

The Project:

As many patients know, there are remarkably few resources available for patients with ME/CFS and our files need an update. Solve is seeking to create additional region-based resource summaries for patients to make available on our website. Each regional resource page will include a variety of sources that may prove helpful to patients including medical services, doctors, disability assistance groups, chronic illness support groups, in-home support services and more. We'd like to see these guides be everything a newly diagnosed patient needs to help them find the best care and support possible on their journey with ME/CFS.

The Role:

This position will be responsible for compiling a regional list of resources for their area. These can be drawn from personal experience, internet research, support groups, word of mouth, or whatever source they find helpful. Resources will be collected into a central document with notes and submitted for posting on the Solve website.

Regional Resource Contact: Individuals who are willing to take their work to the next level may volunteer to be a Regional Resource Contact. This individual will volunteer to have their contact information available upon request for patients in their area with questions, concerns, or who just need someone to talk to who understands. Regional Resource Contacts will receive additional training in mentorship, Solve resources and programs, and advocacy from Solve staff.

Responsibilities

- Identify potential resources for ME/CFS patients in the local area
- Confirm contact information, location, and service details of the resources
- Compile resources into a central document or file with consistent formatting
- Regional Resource Contact: Complete additional training
- Regional Resource Contact: Assist, support, and recruit local patients and caregivers

Qualifications and Experience

The ideal candidate would have the following capabilities and qualities:

- Connection to ME/CFS and contacts within the local ME/CFS community
- Strong research skills, online and community based
- Basic computer proficiency – internet navigation, internet research, word processing,
- Strong phone conversational skills
- Regional Resource Contact: empathetic ability to help others and share your own story
- Regional Resource Contact: strong communication ability – in writing and by telephone with organizational skills to track patient support contacts